



## **INFO INSTITUTE OF ENGINEERING**

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)  
(Accredited by NAAC & ISO 9001:2015 Certified Institution)  
N.H.209, Sathy Road, Kovilpalayam, Coimbatore - 641107.

### **4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

The institution has provided excellent physical infrastructural facilities for effective teaching–learning activities, which would ensure achieving academic excellence. The physical infrastructure is following the norms and the guidelines of the AICTE and Anna University.

IIE has created well furnished Administrative office, laboratories, ventilated class rooms, seminar halls and open auditorium, elaborated library, Common room, hostel for boys and girls, gymnasium, computing facility with internet, Incubation Cell, indoor and outdoor games and CCTV cameras. IQAC organizes regular meetings to assess the infrastructural facilities and requirements. In order to ensure maintenance and utilization, various systems and procedures are established so as to benefit all the stakeholders. The number of well-furnished and ventilated classrooms equipped with LCD Projectors for lecturer. Laboratories are effectively utilized to conduct all experiments in the curriculum, Value-added courses and Project work. Each department maintains a stock register for the availability of equipments. Proper servicing of equipments is carried out by Lab in-charge staff with the knowledge of HODs and the principal at the end of every year. All laboratories are available and premises 9.00 am to 6.30 pm.

All the computers connected with internet and peripherals are maintained through the Server. The purchase of peripherals is carried out by standard procedure through the principal and installation is done by the computer lab assistants. The College was previously availed 68 Mbps Bandwidth internet service. Seminar Halls are used for conducting cultural, guest lecturer and other technical events.

The control of library books and records is done through ILMS (Auto-Lib software). Every year, book stock verification is done by the library maintenance team.

The Sports department is very active and encourages students to participate in various sports activities, along with training and coordinating various sports in the college.

Campus supervisor officer of the Institute oversees the campus maintenance which includes classrooms, staffrooms, seminar halls and laboratories, hostels, playground, lawns etc. Cleaning, Dusting, Sweeping and Mopping, Maintenance of Garden, Pest control, entire campus crisis work etc. is undertaken daily by the housekeeping staff. Wash rooms and rest rooms are daily maintained. Dustbins are kept in every floor,

laboratories, class room, all department HoD cabins and faculty cabins. Separate complaint registers are maintained for various services like electrical and housekeeping. The Green Cover of the campus including botanical and medicinal valued plants is well maintained by a full time gardener under the supervision of maintenance coordinator. The purified drinking water is provided in the college campus, girls and boys hostel, RO purifiers are installed in each water cooler placed on each floor.

CCTV cameras have been placed at strategic places to help in maintaining discipline and a sense of security.

The fire extinguishers placed at suitable strategic locations. The refilling of fire extinguishers is carried out by the vendor before its expiry date. Timely maintenance of fire extinguishers is carried out.

The College has trained in-house electricians and plumbers. Civil officer and his team are involved in the maintenance of infrastructure facilities. This team seems after the regular maintenance of civil works such as furniture repairs, masonry and plaster works, painting, carpentry, plumbing and housekeeping.

Periodical maintenance, repair and upkeep of UPS, AC, Reprography machine, printers, generator, water purifier and digital duplicator are done by the service providers through the principal.

  
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